

Constitution

Washington, D.C., Department of

Public Works Employees

Local 2091

ARTICLE I
NAME

The name of the organization shall be Washington, D.C., Department of Public Works Employees, Local 2091.

ARTICLE II

This local union shall be affiliated with District of Columbia District Council Number 20, of the American Federation of State, County and Municipal Employees; the Greater Washington Central Labor Council, AFL-CIO; and the Maryland State and D.C., AFL-CIO.

ARTICLE III
OBJECTIVES

The objectives of this local union shall be to carry out on a local basis the objectives of the American Federation of State, County and Municipal Employees.

ARTICLE IV
MEMBERSHIP AND DUES

Section 1. All employees of the Department of Public Works, District of Columbia are eligible for membership in this local union, subject to the requirements of the Constitution of the International Union.

Section 2. Application for membership shall be made on a standard application and checkoff form. Unless such form includes a valid authorization for payroll deduction of dues, the application shall be accompanied by the current dues.

Section 3. The membership dues of the local shall be payable in bi-weekly installments of \$3.55 each.

Section 4. Membership dues shall be payable in advance to the local Secretary-Treasurer and, in any event, shall be paid not later than the fifteenth day of the month in which they become due. Any member who fails to pay dues by the fifteenth day of the month in which they become due shall be considered delinquent and, upon failure to pay dues for two successive months, shall stand suspended. Provided, however, that any person who is paying her/his dues through a system of regular payroll deduction shall, for so long as she/he continues to pay through such deduction method, be considered in good standing.

Section 5. A member suspended under the foregoing section may be reinstated to membership in the local on payment of all arrearages or upon payment of a reinstatement fee of \$10.00 plus the current month's dues.

ARTICLE V
MEETINGS

Section 1. The general membership meeting of the membership of this local shall be held in the months of January, May, August, and November. All sovereign powers of the local shall vest in the regular and special meetings.

Section 2. A special general membership meeting of the membership of this local may be called by the president, a majority of the executive board, or by petition filed with the president and signed by one-tenth of the members. A special general membership meeting may also be called by the International President or her/his authorized representative through the president of this local upon adequate notice.

Section 3. Regular meetings of this local shall be the chapter meetings and shall be held once each month by each chapter at a time and place to be fixed by the membership of the chapter. Adequate and proper notice of regular meetings shall be provided.

Section 4. Special meetings of a chapter may be called by the local union president, the local union executive board, the chairman of the chapter, or by petition filed with the chairman of the chapter and signed by 10% of the members of the chapter. Special meetings of a chapter may be called by the International President or her/his authorized representative through the president of this local. Adequate notice of special meetings shall be provided. All sovereign powers of the local shall be vested in the regular and special meetings.

Section 5. The local union executive board shall meet monthly at a time and place to be fixed by the members of the executive board.

Section 6. Special meeting of the local executive board may be called by the president or a majority of the executive board. A special meeting to the executive board may also be called by the International President or her/his authorized representatives through the president of this local.

Section 7. A quorum for meetings of this local shall be 10% of the members in good standing.

ARTICLE VI
LOCAL OFFICERS AND ELECTIONS

Section 1. The officers of this local shall be: president, vice-president, recording secretary, secretary-treasurer. The elected chapter chairman from each chapter and these officers shall constitute the executive board of this local. Officers shall be elected for a three-year term and not more than four officers including chapter chairmen shall be elected from any one chapter.

Section 2. The officers of each chapter shall be a chapter chairman, vice chairman and a chapter secretary. They shall be elected for three-year terms beginning in 1991. There shall be elected three members who shall serve as trustees. The trustees shall be elected from the same chapter. The trustees shall have no vote on the executive board.

Section 3. A chief steward for the local shall be appointed by the president subject to the approval by the executive board of this local chapter chief stewards and union stewards shall be appointed by the president, with the advice of the chapter chairmen.

Section 4. Nominations and election of officers of this local and of the chapters shall be held every three years beginning in 1991. Nominations and election of officers of this local shall be conducted at the May general membership meeting, and the nominations and election of the officers of the chapters shall be conducted at the regular meeting of the chapters in the month of February immediately preceding the general membership meeting. At least fifteen days' advance notice shall be given the membership that nominations and election shall be conducted.

Section 5. A nominating committee may be appointed by the president prior to the general membership meeting. A nominating committee may be appointed by the chairman of a chapter prior to the meeting at which nominations and elections are conducted or elected by a chapter prior to such meeting. But whether or not such nominating committees are used, nominations shall be permitted from the floor.

Section 6. To be eligible for office, a member must be in good standing for one year immediately preceding the election.

Section 7. Officers shall be elected by secret ballot vote, and the balloting shall be conducted so as to afford to all members a reasonable opportunity to vote.

Section 8. All matters concerning nominations and elections shall be subject to the provisions of Appendix D, entitled Election Code, of the International Constitution, which is part of this Constitution by reference.

Section 9. In the event of the office of president falls vacant, the vice-president shall become president for the remainder of the unexpired term. Vacancies in the office of vice-president, recording secretary, and secretary-treasurer shall be filled for the remainder of the unexpired term by vote of the executive board.

Section 10. In the event the office of chapter chairman falls vacant, the vice-chairman shall become chapter chairman for the remainder of the unexpired term and shall be deemed elected to the executive board for such term by virtue of her/his election as chapter chairman. Vacancies in the office of vice-chapter chairman or chapter recording secretary shall be filled for the remainder of the unexpired term by a majority vote of the membership of the chapter in which such vacancies occur.

Section 11. In the event that an executive board member is elected, pursuant to the provisions of Section 9 of this Article, to fill a vacancy in the office of vice-president, recording secretary or secretary-treasurer and accepts such election, she/he shall resign as executive board member and as chapter chairman of her/his chapter, and such vacated office shall be filled pursuant to the provision of Section 10 of this article.

Section 12. Except for those elected to the executive board of the local union by virtue of their election as chapter chairman of their chapters, no member may hold two offices concurrently.

Section 13. Every officer shall, upon assuming office, shall subscribe to the Obligation of an Officer, contained in Appendix B of the International Constitution, which is made part of this constitution by reference.

Section 14. All officers and employees shall be bonded in the amount of 10% of the assests handled annually by the local, as per Article IX of the International Constitution.

ARTICLE VII
DUTIES OF OFFICERS AND EXECUTIVE BOARD

Section 1. The president of this local shall preside at the general membership meetings of this local union and of the local executive board. She/he shall be a member of all local union committees. She/he shall countersign all checks drawn against the funds of the local. She/he shall appoint all standing committees and all special committees of the local, subject to the approval of the executive board. She/he shall also preside at all special meetings called in this local to include general membership, executive board, chapters, and appointed committees. She/he shall also appoint chief stewards and stewards for the respective chapters. She/he shall report periodically to the membership regarding the progress and standing of the local and regarding her/his official acts. The president shall automatically be a delegate of the International and Council 20 conventions.

Section 2. The vice-president of this local union shall assist the president in the work of her/his office. In the absence of the president or in her/his inability to serve, the vice-president shall preside at all meetings and perform all duties otherwise performed by the president. She/he may, with the approval of the executive board, be authorized to act as co-signer of checks drawn on the local funds in place of either the president or the secretary-treasurer. The vice-president shall automatically be an alternate delegate to the International and Council 20 conventions.

Section 3. The recording secretary of this local union shall keep a record of the proceedings of all membership meetings and correspondence of the local, except as the executive board meetings. She/he shall carry on the official correspondence of the local, except as the executive board may direct otherwise. She/he shall perform such other duties as the executive board may require.

Section 4. The secretary-treasurer of this local union shall receive and receipt for all monies of the local. She/he shall deposit all money so received in the name of the local union in a bank or banks insured by the Federal Deposit Insurance Corporation, and money so deposited shall be withdrawn only by check signed by the president and the secretary-treasurer, for purposes only as are required by the constitution or are authorized by the membership or the executive board. She/he shall prepare and submit the monthly membership report to the International Union office, and thereon shall certify that it is accurate. She/he shall see that a check is drawn each month in payment of the local's per capita tax and sent to the International Union. On or before March 1 of each year, she/he shall submit to the International Secretary-Treasurer a statement of assets handled by the local during the previous calendar year on forms to be supplied by the International Secretary-Treasurer. She/he shall keep an accurate record of receipts.

and disbursements and shall, once each month, submit to the membership a monthly operating statement of the financial transactions of the local for the previous month. She/he shall be responsible for transferring to her/his successor in office all financial records, retention which is required by Article IX, of the International Constitution. She/he shall act as custodian of all properties of this local union.

Section 5. The trustees of this local union shall make or cause to be made at least semi-annually an audit of the local's finances, and shall report to the membership on the results of such audit.

Section 6. The executive board of this local union shall be the governing body of the local, except when regular or special meetings of the local union are in session. All matters affecting the policies, aims, and means of accomplishing the purposes of the local not specifically provided for in this constitution or by action of the membership shall be decided by the executive board. A report on all actions taken by the executive board shall be made to the membership at the following meeting of a chapter. A majority of the members of the executive board shall be required for a quorum.

Section 7. The chapter chairman of her/his chapter shall preside at all chapter meetings. She/he shall be a member of all chapter committees. She shall also appoint chief stewards and stewards for the respective chapters with final approval of the president. She/he shall report periodically to the membership regarding the progress and standing of the chapter and regarding her/his official acts.

Section 8. The chief steward for the local shall coordinate all grievances of the local with the assistance of the vice-president. She/he shall coordinate the training programs in the local for the chapter chief stewards and stewards. The chief steward and the vice-president shall every sixty days report to the president to give an update on the progress of all grievances and/or propose training for the local. The chief steward shall meet bi-monthly with all chapter chief stewards and stewards.

ARTICLE VIII CHAPTERS

Section 1. There shall be the following chapters in this local: (1) Bureau of Public Space Maintenance, (2) Major Repair Branch, (3) Bureau of Sewer Service, (4) Bureau of Maintenance Services, (5) Bureau of Building Operation and (6) Office of Education and Out Reach Branch (Vector Control).

Section 2. Officers of a chapter shall be a chapter chairman, a chapter vice-chairman and a chapter secretary, and such officers shall be elected in accordance with the provisions of this constitution.

Section 3. The members of a chapter shall vote and pass on all matters and terms of union contracts and agreements affecting them, or entered into or negotiated on their behalf.

ARTICLE IX
MISCELLANEOUS PROVISIONS

Section 1. This local union shall at all times be subject to the provisions of the constitution of AFSCME District Council 20 and the American Federation of State, County and Municipal Employees.

Section 2. Except to the extent specified in this constitution, no officer of the local union shall have the power to act as agent for or otherwise bind the local union in any way whatsoever. No member or group of members or other person or persons shall have the power to act on behalf of or otherwise bind the local union except to the extent specifically authorized in writing by the president of the local or by the executive board.

Section 3. Robert's Rules of Order, Revised, shall be the guide in all cases to which they are applicable and in which they are not inconsistent with this constitution and special rules of this local union or of the American Federation of State, County and Municipal Employees.

Section 4. All judicial procedure shall be conducted in accordance with Article X of the International Constitution.


Section 5. All members of this local shall receive a copy of the constitution governing this local and of any amendments which may be adopted at any later time.

ARTICLE X
AMENDMENTS

Section 1. This constitution may be amended, revised, or otherwise changed only by a vote of two-thirds of the members voting on such proposed change, and such amendment, revision, or change shall take effect only upon written approval of the International President.

Section 2. Proposed amendments, revisions, or changes to this constitution must be read at a regular or special meeting of each chapter and read and voted on at a subsequent meeting, adequate and proper notice having been given to the members prior to the date on which the vote is taken.

APPROVED BY:


GERALD W. MCENTEE
International President

Date

1/11/90