

Constitution

for

Contractual Facility Services Employees Local 1207

Article I Name

The name of this organization shall be Contractual Facility Services Employees Local 1207 of the American Federation of State, County and Municipal Employees, AFL-CIO.

Article II Affiliations

This local union shall be affiliated with District of Columbia District Council 20 of the American Federation of State, County and Municipal Employees; the Maryland State and D.C. AFL- CIO; and the Metropolitan Washington Council, AFL-CIO.

Article III Objectives

The objectives of this local union shall be to carry out on a local basis the objectives of the American Federation of State, County and Municipal Employees and District Council 20.

Article IV Membership and Dues

Section 1. All contractual facility services employees at the Walter E. Washington Convention Center operated by Events DC in Washington, D.C., are eligible for membership in this local union, subject to the requirements of the constitution of the International Union.

Section 2. Application for membership shall be made on a standard application form. Unless such form includes a valid authorization for payroll deduction of dues, the application shall be accompanied by the current month's dues.

Section 3. The biweekly membership dues of the local shall be \$17.32 per member employed full time and \$13.58 per member employed part time.

Section 4. Membership dues shall be payable monthly in advance to the local secretary-treasurer and in any event shall be paid not later than the 15th day of the month in which they become due. Any member who fails to pay dues by the 15th day of the month in which they become due shall be considered delinquent, and upon failure to pay dues for two successive months shall stand suspended. Provided, however, that any person who is paying dues through a system of regular payroll deduction shall for so long as such person continues to pay through such deduction method, be considered in good standing.

Section 5. A member suspended under the above section may be reinstated to membership in the local on payment of all arrearages or upon payment of a reinstatement fee of \$10.00 plus the current month's dues.

Article V Meetings

Section 1. Regular meetings of this local shall be held once each month, at a time and place to be fixed by the membership or the local executive board.

Section 2. Special meetings may be called by the local president, the local executive board, or by petition filed with the president and signed by 25% of the members of the local. Special meetings may also be called by the International President or by an authorized representative of the International President.

Section 3. The quorum for meetings of this local shall be 10 members of the membership in good standing.

Article VI Officers, Nominations, and Elections

Section 1. The officers of this local shall be a president, a vice-president, a recording secretary, a secretary-treasurer, and one executive board member, and these five shall constitute the local union executive board. In addition, there shall be elected three members who shall serve as trustees. The trustees shall be elected to three-year terms of office, except that in the initial election, one shall be elected for a one-year term, one for a two-year term, and one for a three-year term. All other officers shall be elected for a term of three years, beginning in 2015.

Section 2. Nominations shall be made at a regular or special meeting of the local. At least fifteen days' advance notice shall be given the membership prior to the nomination meeting as directed in the AFSCME Elections Code. A nominating committee may be appointed or elected to make nominations, but whether or not such nominating committee is used, nominations shall be permitted from the floor at the nomination meeting. All regular elections shall be held in the month of October.

Section 3. To be eligible for office, a member must be in good standing for one year immediately preceding the election, except in the initial election held in this local; provided, however, that no retired member shall be a candidate for office. For a member who is transferred or promoted into this local from another AFSCME local, this requirement shall be satisfied if such member's combined membership in good standing in both locals is one year at the time of election.

Section 4. All elections of officers shall be elected by secret ballot vote, and the balloting shall be so conducted as to afford to all members a reasonable opportunity to vote. At least fifteen days' advance written notice shall be given the membership prior to the holding of the election. The member's last known address from their membership form shall be used.

Section 5. All matters concerning nominations and elections in this local union shall be subject to the provisions of Appendix D, entitled Elections Code, of the International Union Constitution.

Section 6. Vacancies in office shall be filled for the remainder of the unexpired term by vote of the executive board, except for a vacancy in the office of president, where the vice-president shall ascend automatically.

Section 7. Every officer shall, upon assuming office, subscribe to the Membership Obligation contained in Appendix A and the Obligation of an Officer contained in Appendix B of the International Union Constitution to assume office.

Article VII
Duties of Officers and Executive Board

Section 1. The president shall:

- a. preside at all meetings of the local union and of the executive board.
- b. be a member of all committees except election committees and nominating committees.
- c. countersign all checks drawn against the funds of the local.
- d. appoint all standing committees and all special committees of the local, subject to the approval of the executive board.
- e. report periodically to the membership regarding the progress and standing of the local and regarding the president's official acts.
- f. be an automatic delegate to all District Council 20, AFSCME International and any other conventions the local sends delegates.

Section 2. The vice-president shall:

- a. assist the president in the work of the president's office.
- b. in the absence of the president or in the president's inability to serve, preside at all meetings and perform all duties otherwise performed by the president.
- c. upon approval by the local executive board, be authorized to act as co-signer of checks drawn on the local funds in place of either the president or the secretary-treasurer, as long as he/she has a signature card on file with the financial institution where the local's funds are kept.
- d. be the primary officer responsible for membership and dues collection.
- e. be an automatic alternate delegate to any convention the local decides to send representation.
- f. perform other such related duties as the executive board may require.

Section 3. The recording secretary shall:

- a. keep a record of the proceedings of all membership meetings and of all executive board meetings.
- b. carry on the official correspondence of the local, except as the executive board may direct otherwise.
- c. perform such other duties as the executive board may require.

Section 4. The secretary-treasurer shall:

- a. receive and receipt for all monies of the local union.
- b. deposit all money so received in the name of the local union in a bank or banks selected by the executive board, and money so deposited shall be withdrawn only by check signed by the president and the secretary-treasurer, or in the absence of one of these two, the vice-president. No elected officer shall sign a local check until they have an authorized signature card on file with the bank.
- c. prepare and sign checks for such purposes as are required by the constitution or are authorized by the membership or the executive board.

- d. prepare and submit the monthly membership report to the International Union office and see that a check is drawn in payment of the local's per capita tax each month and sent to the International Secretary-Treasurer.
- e. keep an accurate record of receipts and disbursements and shall, once each month, submit to the membership a monthly operating statement of the financial transactions of the local for the previous month.
- f. act as custodian of all properties of the local union.
- g. give a surety bond for an amount to be fixed by the executive board of the local union, at the expense of the local union and through the International Union.
- h. see that any financial reports required by the International Union Constitution to be submitted to the International Union are submitted in accordance with the International Union Constitution.

Section 5. The trustees shall make or cause to be made at least semi-annually an audit of the finances of the local, including the finances concerning any health and welfare, pension, insurance or other benefit programs covering members of such local, and shall report to the membership on the results of such audit.

Section 6. The executive board shall be the governing body of the local union except when meetings of the local union are in session. All matters affecting the policies, aims and means of accomplishing the purposes of the local not specifically provided for in this constitution or by action of the membership at a regular or special meeting shall be decided by the executive board. The board shall meet at the call of the president or of a majority of the members of the board. A report on all actions taken by the executive board shall be made to the membership at the next following meeting. A simple majority of all occupied executive board positions shall be required for a quorum.

Article VIII Miscellaneous Provisions

Section 1. This local union shall at all times be subject to the provisions of the constitution of the American Federation of State, County and Municipal Employees, the constitution of District of Columbia District Council 20 and this constitution. If there is any conflict between the constitutions, it shall be defaulted to the higher body constitution at all times.

Section 2. Except to the extent specified in this constitution, no officer of the local union shall have the power to act as agent for or otherwise bind the local union in any way whatsoever. No member or group of members or other person or persons shall have the power to act on behalf of or otherwise bind the local union except to the extent specifically authorized in writing by the president of the local union or by the executive board of the local union.

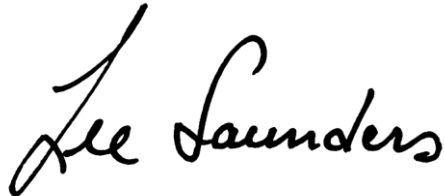
Section 3. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this local union in all cases to which they are applicable and in which they are not inconsistent with this constitution and special rules of this local union or of the American Federation of State, County and Municipal Employees and District of Columbia District Council 20.

Article IX Amendments

This constitution may be amended, revised, or otherwise changed by a majority vote of the members voting on such proposed change and such change shall take effect

only upon written approval of the International President. Proposed amendments to this constitution must be read at a regular or special meeting of the local union and read and voted on at a subsequent meeting of the local union, adequate and proper notice having been given to the membership prior to the date on which the vote is taken. A written copy of the proposed amendment shall be furnished to every eligible voter at the meeting at which the vote is taken.

Approved by:

A handwritten signature in black ink that reads "Lee Saunders". The signature is written in a cursive style with a large, stylized initial "L".

LEE SAUNDERS
President

Approval date: July 10, 2015



Lee Saunders
President

Laura Reyes
Secretary-Treasurer

Vice Presidents

Ken Allen
Portland, OR

Ken Deitz, RN
San Dimas, CA

Greg Devereux
Olympia, WA

Danny Donohue
Albany, NY

David R. Fillman
Harrisburg, PA

Michael Fox
Harrisburg, PA

Kathleen Garrison
Latham, NY

Mattie Harrell
Williamstown, NJ

Johanna Puno Hester
San Diego, CA

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Des Moines, IA

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John A. Lyall
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Roberta Lynch
Chicago, IL

Christopher Mabe
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Glenard S. Middleton Sr.
Baltimore, MD

Ralph Miller
Los Angeles, CA

Gary Mitchell
Madison, WI

Victoria E. Mitchell
New York, NY

Douglas Moore Jr.
San Diego, CA

Frank Moroney
Boston, MA

Michael Newman
Chicago, IL

Henry Nicholas
Philadelphia, PA

Randy Perreira
Honolulu, HI

Steven Quick Sr.
Indianapolis, IN

Lillian Roberts
New York, NY

Eddie Rodriguez
New York, NY

Lawrence A. Roehrig
Lansing, MI

Joseph P. Rugoia
Columbus, OH

Eliot Seide
South St. Paul, MN

Mary E. Sullivan
Albany, NY

Braulio Torres
San Juan, PR

Jeanette D. Wynn
Tallahassee, FL

July 10, 2015

Toneica Hairston, President
AFSCME Local 1207
300 50th Street NE, #11
Washington, DC 20019

Dear Sister Hairston:

We have completed our review of the new Local 1207 Constitution, which was submitted by AFSCME Council 20 Staff Representative/Organizer Micheal Reichert on your behalf. We appreciate your patience and assistance, and that of Council 20 Staff Representative Jean Cox while we completed this process. The constitution has been approved with the following exceptions and/or revisions:

1. Article II. We have revised this section to reflect the official name of Council 20 and the state body of the AFL-CIO with which Local 1207 is affiliated.
2. Article IV, Section 3. For clarity, we have revised the submitted dues language to accurately reflect the current dues rates you provided.
3. Article V, Section 2. We have not approved the proposed quorum language for special meetings. We have consistently permitted no more than 25 percent of the membership to sign petitions for special meetings. Therefore, we have modified this section to reflect the 25-percent maximum.
4. Article V, Section 3, and Article VI, Section 1. With your assistance and that of staff at Council 20, we have modified these two sections:
 - a) The proposed quorum of seven members for membership meetings has not been approved as this figure is too low. Instead, we established a minimum quorum of ten members in good standing.
 - b) In order to approve a quorum of only 10 for membership meetings, we have reduced the local's executive board to five.

American Federation of State, County and Municipal Employees, AFL-CIO

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5. Article VI, Section 1. For clarity, we have added a phrase to the new officer terms you submitted: "All other officers shall be elected for a term of three years, beginning in 2015."
6. Article VII, Section 2c. We modified this submitted amendment, adding the necessary language from Appendix C regarding executive board authorization in specific circumstances.

Enclosed are two complete copies of the local constitution, with my signature of approval on the final page. Should the local amend this constitution in the future, please submit the amendments for approval after they have been adopted by the membership.

In solidarity,


LEE SAUNDERS
President

LS/JR:ljw

Enclosures

cc: James Howell, Eastern Regional Director, O&FS
Edgar deJesús, Area Field Services Director, O&FS
Andrew D. Washington, Executive Director, Council 20
Micheal Reichert, Staff Representative/Organizer, Council 20
Jean Cox, Staff Representative, Council 20
Jocelyn Brooks, Recording Secretary, Local 1207